**Communiqué**

**October 2014**

The Occupational Therapy Board of Australia (the Board) is established under the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law).

The Board meets face to face each month to consider and decide on any matters related to its regulatory function within the National Registration and Accreditation Scheme (the National Scheme).

This communiqué aims to inform stakeholders of the work of the Board.

Reminder: renewal of registration for 2014/15

The Board encourages occupational therapists to renew their registration with the Board online by the 30 November registration expiry date. Renewal applications received within a month after the expiry date will incur a late fee.

Under the National Law, occupational therapists who do not renew their registration within one month of their registration expiry date must be removed from the Register of Occupational Therapists. Their registration will lapse and they will not be able to practice or work as an occupational therapist in Australia until a new application for registration is approved.

Webinars and Presentations

The Board is continuing its project to meet and inform practitioners in all states about the standards and expectations of the Board. A breakfast forum was held in Darwin on 28 October 2014 and another held in Hobart on 3 November 2014. These forums have been well attended and have provided a valuable opportunity for the Board to answer questions and receive feedback about the work of the Board.

The Board intends to hold a webinar early in 2015 addressing recency of practice concerns.

If you are interested in participating in future events, please check in regularly to the Board’s website for updates.

Updating contact details

It is important that you keep your registration details up to date so that you receive important reminders. Your email address will be used by AHPRA to send you important information including renewal notices. To check your contact details, go to the [Your Account](https://www.ahpra.gov.au/Login.aspx) link on the AHPRA homepage, and enter your User ID, date of birth and password (please note that your User ID is not your registration number). If you cannot remember your user ID or password, contact us [online](http://www.ahpra.gov.au/About-AHPRA/Contact-Us.aspx) or call: 1300 419 495.

**Conclusion**

The National Board publishes a range of information about registration and the National Board’s expectations of practitioners on its website at [www.occupationaltherapyboard.gov.au](http://www.occupationaltherapyboard.gov.au) or [www.ahpra.gov.au](http://www.ahpra.gov.au).

For more detail or with questions about your registration please send an [online enquiry form](https://www.ahpra.gov.au/About-AHPRA/Contact-Us/Make-an-Enquiry.aspx) or contact AHPRA on 1300 419 495.

**Chair**



Dr Mary Russell

**Occupational Therapy Board of Australia**